

Little Tor PTA
Cash Receipt Form

Please complete this form and submit with your cash and checks to the PTA Treasurer
 within 24 hours of the event.

Committee/Event: _____ Date: _____

Bills:

Number of bills	x	Denomination	=	Amount
	x	\$1.00	=	\$
	x	\$5.00	=	\$
	x	\$10.00	=	\$
	x	\$20.00	=	\$
	x	\$50.00	=	\$
	x	\$100.00	=	\$
Bill Total				\$

Coins*:

Number of coins	x	Denomination	=	Amount
	x	\$0.01	=	\$
	x	\$0.05	=	\$
	x	\$0.10	=	\$
	x	\$0.25	=	\$
	x	\$0.50	=	\$
Coin Total				\$

*Note: If possible, please roll coins

Checks:

Number of checks	=	Amount
	=	\$
Check Total		\$

Totals:

Total amount from bills	=	\$
Total amount from coins	=	\$
Total amount from checks	=	\$
Grand Total		\$

Money counted by: (2 signatures required)

_____ Phone: _____

_____ Phone: _____